

# SAMPLE BANK LETTER OF GUARANTEE

First Capitol Auction  
50 Solano Avenue  
Vallejo, CA 94590

RE: \_\_\_\_\_(Bidder's Name)\_\_\_\_\_

Dear Sirs:

This letter will serve as your notification that \_\_\_\_\_(Bank Name)\_\_\_\_\_ will irrevocably honor and guarantee payment of any check(s) written by \_\_\_\_\_(Customer's Name)\_\_\_\_\_ up to the amount of \_\_\_\_\_(Amount Guaranteed)\_\_\_\_\_ and drawn on account number: \_\_\_\_\_(Customer's Account Number)\_\_\_\_\_.

This guarantee is for the purpose of our customer purchasing vehicles or other property in connection with the auction to be held at 50 Solano Ave., Vallejo, CA 94590. This letter of guarantee is good until \_\_\_\_\_(At least 15 days)\_\_\_\_\_. If further information is required, please feel free to contact this office.

Sincerely,

\_\_\_\_\_(Bank Officer's Signature and Title)\_\_\_\_\_

\_\_\_\_\_(Customer's Signature)\_\_\_\_\_